

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
MARCH 31, 2010**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 31, 2010 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2009. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC HEARING ON THE 2010-2011 SCHOOL BUDGET

PRESENTATIONS

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322)

1.1 Revised Annual Meeting Calendar

Recommended that the Board of Education approve the revised Board of Education meetings schedule (attached) in order to comply with new school budget timelines.

2.0 SUPERINTENDENT'S REPORT

Recommended that the Board of Education approve the following items 2.1 through 2.11 (Roll Call Vote)

PERSONNEL**2.1 Extra-Work/Extra-Pay Coaches List 2009-2010 (Additions)**

That the Board of Education approve additions/changes to the Extra-Work/Extra-Pay Coaches List 2009-2010 (see attached list).

- *Tory Principe* Baseball Assistant Coach \$5,098.00
- *Jerry Melanga* Baseball Assistant Coach - Frosh \$5,098.00
- *Patrick Tedeschi* Outdoor Track Special Needs Coach \$5,098.00

2.2 Extra-Work/Extra-Pay Activities Advisors List 2009-2010 (Additions/Changes)

That the Board of Education approve additions/changes to the Extra-Work/Extra-Pay Activities Advisors List 2009-2010 (see attached list).

- *Alma Blair* French National Honor Society Advisor \$1,019.50
(1/1/10-5/1/10)
- *Jacey Greider* French National Honor Society Advisor \$1,019.50
(9/1/10-12/31/10)
- *Alma Blair* French Club Advisor \$1,019.50
(1/1/10-5/1/10)
- *Jacey Greider* French Club Advisor \$1,019.50
(9/1/10-12/31/10)
- *Kelly Potter-McHall* Musical Choreographer \$2,028.00

2.3 Job Description Revisions

That the Board of Education approve the following Job Description Revisions:

- #301 *Superintendent of Schools*(see attached)
- #302 *School Business Administrator/Board Secretary* (see attached)
- #303 *School Principal* (see attached)

2.4 American Sign Language Interpreter Approval

That the Board of Education approve *Kathleen Ferejohn*, American Sign Language Interpreter for classified student on 2/24/09 for \$180.00

2.5 Graduate Tuition Reimbursement

That the Board of Education approve tuition reimbursement for the following staff member, under the provisions of the RBREA contract:

- *Andrew Forrest*, English Teacher –for 3 credits taken at Drew University

2.6 Health & Physical Education Leave Replacement

That the Board of Education approve *Stephen Fitzgerald* as a Health & Physical Education Teacher Leave Replacement (Eberhard) at the annual salary of \$44,100 (BA-1) prorated effective May 3, 2010 through January 27, 2011.

2.7 Tutors Approval

That the Board of Education approve the following as HSPA tutor (*SLC Grant Funded*):

- *Eric Morley*– HSPA English After-school at the rate of \$25 p/h.

2.8 Substitute List 2009-2010 (Additions)

That the Board of Education approve the additions to the Substitute List 2009-2010 (see attached list).

OPERATIONAL

2.9 2010-2011 School Calendar Approval

That the Board of Education approve the revised 2010-2011 School Calendar to reflect the change in Election Day to 4/27/11 (see attached).

2.10 Report of Fire Drill

That the Board of Education approve the Report of School Fire Drill (see attached).

SPECIAL EDUCATION

2.11 Out-of-District Placements 2009-2010 School Year

Recommended that the Board of Education approve the following out-of-district placements upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual Tuition</u>	<u>Date</u>
29002	6/9/91	Autistic	Oakwood School	\$42,106 \$8,186.38 p/t	02/23/10

3.0 COMMUNICATIONS

- 3.1 Terra Sarnacki, Teacher of Social Studies** will return from Family Leave for the 2010-2011 school year.

4.0 MINUTES/COMMITTEE REPORTS:

4.1 Minutes of March 3, 2010

Recommended that the Board of Education approve the minutes of the meeting held on March 3, 2010.

4.2 Committees

5.0 FINANCE

Recommended that the Board of Education approve items 5.1 thru 5.10:

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **February 28, 2010** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **February 28, 2010**.

5.3 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **February 28, 2010**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, **March 31, 2010**, in the following appropriation accounts:

Fund	Description	Amount
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10	General Fund	\$ 3,858,690.75
20	Special Revenue Funds	\$ 223,424.19
30	Capital Projects Fund	\$ 14,611.80
40	Debt Service Fund	
	Total Expenditures	\$ 4,096,726.74

5.5 **ADOPTION OF 2010-2011 SCHOOL YEAR BUDGET**

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts a budget for the school year 2010-2011 to be voted on at the annual school election which is to be held on Tuesday, April 20, 2010.

A. General Fund	\$ 23,992,025	
Amount to be raised by local taxes		\$ 18,541,390
B. Special Revenue Fund	\$ 1,300,751	
C. Debt Fund	\$ 781,421	
Amount to be raised by local taxes		\$ 781,421

BE IT FURTHER RESOLVED; that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

***RESOLVED: That there should be raised for General Funds
for the ensuing School Year 2010-2011 \$18,541,390***

5.6 **Travel and Related Expense Reimbursement**

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and
BE IT FURTHER RESOLVED, that the Red Bank Regional Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1-2(b), to a maximum expenditure of \$91,000 for all staff and board members.

5.7 **Accept and Award of Bids for Exterior Door Replacement**

Recommended that the Board of Education approve the following resolution:

WHEREAS, on Wednesday, March 17, 2010 at 1:00 p.m. the Red Bank Regional Board of Education conducted a public bid opening for the award of the Exterior Door Replacement which yielded the following for consideration:

Contractors	C & M Door Controls, Inc.	MacKenzie Door Co.	Altec Building Systems Corp.	Smitty's Door Service, Inc.	Automatic Door Systems, LLC
Base Bid	\$45,585	\$60,204	\$43,000	\$57,200	\$50,350
Alternate No. 1 - Doors D30, D32, & D33 (Cafeteria)	\$12,170	\$12,817	\$8,000	\$15,000	\$11,950
Alternate No. 2 – Doors D45A, D45B, D46A & D468	\$11,150	\$11,225	\$19,000	\$13,200	\$25,925
Alternate No. 3 – Doors D2-, D23, D24 & D25 (Band, Photo, Child Care & Food Labs)	\$14,180	\$17,358	\$10,000	\$17,800	\$15,625
Alternate No. 4 – Doors D27 & D28 (Art & Keyboard)	\$7,850	\$9,561	\$8,000	\$10,000	\$8,725
Alternate No. 5 – Doors D41, D42 & D43 (Graphic, Crafts & Dance)	\$15,330	\$17,967	\$15,000	\$15,400	\$16,875
Alternate No 6 – Doors D48, D51 & D52 (Tech Wing)	\$9,275	\$10,226	\$7,000	\$11,600	\$9,325

WHEREAS, the results were reviewed by the architect, Gibson Tarquini Group and the Board Attorney; and

WHEREAS, the total bids exceed the budget established for the project;

THEREFORE, BE IT RESOLVED, that the Red Bank Regional High School Board of Education hereby awards the following base bid and alternates for the Exterior Door Replacement to the lowest qualified bidder, Altec Building Systems Corporation in the amount of 91,000.

Base Bid	\$43,000
Alternate No. 1	\$ 8,000
Alternate No. 3	\$10,000
Alternate No. 4	\$ 8,000
Alternate No. 5	\$15,000
Alternate No. 6	\$ 7,000
Total Award	\$91,000

5.8 Travel – Employee

That the Board of Education approve the following employee travel requests:

Employee	Travel	Date	Amount
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William Smith	AP Exam Reading Louisville, KY	6/10- 6/18/10	\$450.00
Christina Galvao	NJASBO Conference Atlantic City	6/1-6/4/10	\$500.00
Risa Clay	IB Training Miami, Florida	7/15- 7/18/10	2,150.00
Joel Kahn	Oppositional Defiant Disorder Tinton Falls	5/14/10	\$170.00
Annie L. Murray	MIT Science & Engineering Program for Teachers Cambridge, MA (SLC)	6/20- 6/26/10	\$1,050.00
Kathleen Blackwell	AP Reader US History Louisville, Kentucky	6/2-6/4/10 & 6/7- 6/9/10	\$500.00

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

5.9 Field Trips

That the Board of Education approve *additional* field trips for the 2010-2011 school year.

5/28/10	Brookdale Community College	Seniors Early Bird Program
3/8/10	Museum of Jewish Heritage NYC	Maroon House 9 th Grade Academy
5/21/10	Ellis Island	History Club, AP Human Geography, US I Honors
4/23/10	Rutgers Newark	Youth Empowerment Conference for Boys
3/24/10	TCNJ Ewing, NJ	State Student Competition
3/19/10	Markham Place	Cinderella Cast – 4
3/17/10	Markham Place	VPA Theatre Company
4/21/10	New York Aquarium Brooklyn, New York	Marine Science Classes
4/29/10	Molly Pitcher Inn Red Bank	Guidance-Rotary Club Career Day Luncheon (transportation from Molly Pitcher to HS)

3/16/10	High Tech H.S. Lincroft, NJ	Project Lead the Way Competition
5/27/10	Monmouth Museum Lincroft, NJ	Preschool Lab Class
3/18/10	University Heights Newark, NJ	Computer Science Competition
4/21/10	Brookdale Community College Lincroft, NJ	Planned Parenthood Conference
3/19/10	Markham Place School	Four band members promoting program at RBR
4/30/10	Monmouth Regional H.S. Tinton Falls, NJ	Program for Student Leadership for Women

5.10 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

- NJ Lacrosse Academy Lacrosse Field
 July 12 – 16, 2010
 9:00 am – 4:00 pm

6.0 OLD BUSINESS**7.0 NEW BUSINESS****8.0 PUBLIC COMMENT****9.0 ADJOURNMENT**